

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L26 22/23

Decision			
1	Title of decision: Amendment of decision L37 2019/20 (Allocation of Capital Funding for Car Park System replacement)		
2	Decision maker: Councillor Richard Bingley, Leader of the Council		
3	Report author and contact details: Mike Artherton E: Mike.Artherton@plymouth.gov.uk		
4	Decision to be taken: <ul style="list-style-type: none"> • Approve the business case • Authorise the amendment of the executive decision published on 4 March 2020 (L37 19/20 - Capital Maintenance and Payment System Replacement Car Parks) to include all parking payments systems • Authorise the procurement process • To delegate to the Service Director for Street Services the authority to award the resulting contract(s) where he would not already have the authority to do so. 		
5	Reasons for decision: The payment systems require replacement as they are approaching end of life, incurring high levels of maintenance and increased risk to revenue. The payment systems are required to convert to a cashless provision in 2023, in accordance with the Parking Modernisation and Environment Plan, approved by Cabinet in Nov 2022, the existing machines are either not capable of delivering this, or the changes are cost prohibitive. That the cost effectiveness of the changes already approved and implemented have resulted in capacity within the original bid to change the full asset base.		
6	Alternative options considered and rejected: The option of doing nothing was considered, however this was rejected on the potential risk to income and reduced parking availability and the economic wellbeing of the city. Retain the original scope, this was rejected as a non-cost efficient model which would hinder the delivery of the Parking Modernisation and Environment Plan.		
7	Financial implications and risks: There will be no change to the initial repayment plans through the Parking Trading Account.		
8	Is the decision a Key Decision?	Yes	No
			Per the Constitution, a key decision is one which:

	(please contact Democratic Support for further advice)		x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	An efficient transport network Economic growth A green and sustainable city that cares about its environment		
10	Please specify any direct environmental implications of the decision (carbon impact)	The changes will allow the development and implementation of a cashless parking service which will reduce carbon emissions by 8000kg per year through the removal of vehicle usage and processing equipment required to empty 160 machines across the city. There will also be a significant reduction in the use of paper and ink consumables as the service will also become ticketless.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	

	Scrutiny Committee name:			
	Print Name:			
Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>	
		No		(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Jonathan Drean, Cabinet Member for Transport		
I3c	Date Cabinet member consulted	12 January 2023		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	<input checked="" type="checkbox"/>	
I5	Which Corporate Management Team member has been consulted?	Name	Anthony Payne	
		Job title	Strategic Director for Place	
		Date consulted	21 Dec 2022	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS108 22/23	
		Finance (mandatory)	DJN.22.23.380	
		Legal (mandatory)	LS/1160/JP/160223	
		Human Resources (if applicable)		
		Corporate property (if applicable)		
		Procurement (if applicable)		
Appendices				
I7	Ref.	Title of appendix		
	A	Briefing report for publication		
	B	Equalities Impact Assessment		
	C	Executive Decision L37 19/20 (Capital Maintenance and Payment System Replacement Car Parks) - published 4 March 2020 Capital Maintenance and Payment System Replacement Car Parks Executive Decision		

Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.							
Signature		Date of decision	7 March 2023					
Print Name	Councillor Richard Bingley, Leader of Plymouth City Council							